



Riverhead Charter School

3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Fax (631) 369-6687

www.riverheadcharterschool.org

Board of Trustees

Zenobia Hartfield, Board President
Aimee LoMonaco, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
David Edwards, Trustee
Natasha Jeffries, Trustee

Executive Director
Raymond Ankrum

Director of Finance
Nicola Graham

January 3, 2018

*This form must be completed for each student
planning to return to RCS
for the 2018-2019 school year*

Intent to Return Form

It has been our pleasure to have your child engaging in meaningful and rigorous work in our classroom while attending Riverhead Charter School this 2017-18 school year. Your family and your child's academic, social and emotional needs are very important to us. It is our hope and desire that your child(ren) will return to RCS for an incredibly exciting 2018-2019 school year!

To help us plan our enrollment for next year, we must ask you to please take a moment to confirm that your child will be returning to Riverhead Charter School for the upcoming school year. We have a limited number of spaces available, so if you do not confirm by **January 31, 2018** that your child is planning to return, we may have to release your child's seat to a child on the waiting list.

If you are planning to have your child attend next year, please mark "YES" and send this form back to school with your child by **January 31, 2018** to hold a seat for next year.

If you choose to send your child to a different school next year, please mark "NO" and then provide us with the name of the new school and your reason for leaving RCS. *(We continuously seek ways to improve RCS so your feedback and honesty in replying as to why your child may not be attending is important to us.)*

Child's Name: _____ **Current Grade:** _____

YES! My child is returning to Riverhead Charter School next year.

No, my child will not return.

Name of new school: _____

Reason for leaving RCS: _____

Parent/Guardian: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____

School District in which you reside _____

Student admission applications are currently being accepted for the 2018-2019 school year. If you have a child enrolled at RCS and wish to apply for a sibling, admission application for that sibling must be submitted. Please call the main office today at ext. 2249 to request an enrollment application or visit our website at <http://www.riverheadcharterschool.org> to apply online.

Parent's Signature: _____

Date: _____