



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Tuesday August 20, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Histan, Natasha Jeffries, Susan Heintz, Aimee LoMonaco

Trustees Absent: Zenobia Hartfield

Guests Present

Raymond Ankrum, Laura Arcuri, Patrick McKinney, Kaitlyn Kosiorowski, Nicola Graham

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Tuesday August 20, 2019 at 6:35 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Histan made a motion to approve minutes from the Board Meeting on July 17, 2019.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

- Mr. Ankrum reported on the 2018-2019 school year state test scores.
- Kudos to the principals on test scores
- Prediction of passing for 2019-2020 school year 70% Math and 74% ELA
- 70% of students tested this year and a goal of 80% of students to test in 2019-2020
- 8th graders showed they are prepared to move on to high school
- 17 students in 2019-2020 will be taking the Algebra Regents
- 2018-2019 had the lowest amount of students scoring a "1" on state exams in RCS history
- RCS has implemented a plan to immediately assist those students who scored a "1" in both ELA and Math
- RTI services will be provided to these students to find out where they need assistance



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- 5th grade made gains. Brought on a teacher from KIPP Star. Mrs. Federico moved from 4th to 5th and Ms. Romaniello is getting comfortable with the 5th grade curriculum
- Looking forward to the possibility of gains not only in 5th grade but across the board
- Plan school visits in the 1st quarter
 - High Tech High
 - Brooklyn Prospect
 - Wonderful College Prep
 - KIPP Columbus
- Need to solidify a space for 9th grade.
- Old Duck Farm Building is a potential rent to own property
- Mercy property cannot wait to come through. A vote will take place in January with the RCSCD.
- Mercy property is rent to own lease of 15 to 20 years
- Potential to share the space with Riverhead
- 30+ Million to buy and renovate
- Attorneys to reach out in regards to the Mercy building
- High School principal to bring on Mid-year as long as we have secured a space
- Potential of housing 9th grade in a temporary building
- Reach out to IDA to rent a space locally
- Principals to provide a quarterly academic dashboard

III. CEO Support and Evaluation

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Ms. Graham reported the Peoples United Bank account was closed in July 2019
- All cash accounts are healthy
- Reconciliation for Tuition Billing for 2018-2019
- The update of the insurance certificate to Bond Trustees was sent for a posting on EMMA
- Fire Alarm inspection was conducted
- Backflow test was conducted
- Quarterly Compliance of the financial statements were sent
- The semi-annual Bond Principal was paid on August 1, 2019
- Attendance is at 597
- The Walking path between the elementary building and the middle school was paved
- Roof repair has begun



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Resolutions

- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, to retain contractual services with Corporate Accounting Solutions for internal accounting services.
Harry Histand seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to approve upon the recommendation of the Superintendent of schools, to retain contractual services with Lamb and Barnowsky as general counsel.
Susan Heintz seconded the motion
The board **VOTED** unanimously to approve the motion.
- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, to retain contractual services with Cerini & Associates, LLP as our external auditors.
Harry Histand seconded the motion
The board **VOTED** unanimously to approve the motion.

The board **VOTED** unanimously to approve the motion.
- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, To retain contractual services with Whitson's as our school meal provider (Br: \$1.96 and Lu: \$2.61) (Br: \$1.93 and Lu: \$2.57) less than 5 cents increase.
Harry Histand seconded the motion
The board **VOTED** unanimously to approve the motion.

VII. Governance

V. Other Business

V. Executive Session

Executive Session

- **Harry Histand** made a motion to enter executive session at 7:27pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to exit executive session at 7:33pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to enter executive session at 7:35pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to exit executive session at 7:45pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.



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- **Susan Heintz** made a motion to increase the Profession Development and Tuition Reimbursement allotment for the Superintendent to \$10,000 for both **David Edwards** seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Susan Heintz** made a motion to extend Mr. Raymond Ankrums contract 1 year beyond the current charter
David Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Natasha Jeffries** made a motion to approve the tuition reimbursement for Mr. Raymond Ankrum in the amount of \$3060.00
Susan Heintz seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn meeting

Harry Histan made a motion to adjourn the meeting at 7:48 PM.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski