



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7193  
Administration Office Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

**Board of Trustees**

Aimee LoMonaco, Board President  
David Edwards, Vice President  
Harry Hestand, Treasurer  
Susan Heintz, Secretary  
Zenobia Hartfield, Trustee  
Natasha Jeffries, Trustee

**Superintendent**  
Raymond Ankrum

**Principal K-5**  
Laura Arcuri

**Principal 6-8**  
Patrick McKinney

**Director of Finance**  
Nicola Graham

## **Board of Trustees Meeting Minutes**

### **Date and Time**

Wednesday July 17, 2019 at 6:30pm

### **RCS Mission Statement**

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

### **Trustees Present:**

David Edwards (remote), Zenobia Hartfield (remote), Harry Hestand, Natasha Jeffries, Susan Heintz

**Trustees Absent:** Aimee LoMonaco

### **Guests Present**

Raymond Ankrum, Laura Arcuri, Patrick McKinney, Kaitlyn Kosiorowski

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

David Edwards called a meeting of the board of trustees of Riverhead Charter School to order on Wednesday July 17, 2019 at 6:34 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

#### **C. Approve Minutes**

Susan Heintz made a motion to approve minutes from the Board Meeting on June 20, 2019.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Public Comment**

### **II. Academic Excellence**

#### **A. Superintendents Report**

Mr. Ankrum requested board feedback on the National Charter School Conference held in Las Vegas, Nevada.

**Susan Heintz** reported RCS needs to increase board members.

-Start preparing the board for the next step towards board growth

**David Edwards** attended message and marketing conferences

-Need to provide authentic stories

-Engage in emotional connections with families

-Shift activity to see what the community feels about RCS

**Natasha Jeffries** reports on the importance of work sessions for the board

-Develop active board committees

-Board self-evaluation.



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Patrick McKinney reported on  
-Team building  
-Coaching  
-Reflecting while listening

Mr. Ankrum reported RCS's state visit this year was the best site visit ever.  
-Mr. Ankrum met with the Riverhead Town Supervisor in regards to potential property for the coming High School.  
-Enrollment is currently at 603 students

**III. CEO Support and Evaluation**

**IV. Development**

**V. Facility**

**IV. Finance**

**Director of Finance Report**

**VII. Governance**

**-Academic Dashboard**

- Answer essential questions
- Include breakdown of different minority populations
- Include more data on climate and culture
- School Activities
- Parent Engagement
- Receive dashboard quarterly

**-Committees**

- Finance
  - Harry Hestand & Zenobia Hartfield
- Academics
  - David Edwards & Natasha Jeffries
- Governance
  - Susan Heintz, Zenobia Hartfield, Aimee LoMonaco & David Edwards
- Facilities
  - Harry Hestand & Aimee LoMonaco

**-Work session date set for August 27, 2019**

**-Superintendent Review**

- Set Goals in July
- Check in quarterly with the board on goals
- Complete principal evaluations
- Zenobia to begin interviewing leadership with David regarding Superintendent

**V. Other Business**

**VI. Closing Items**

- A. Adjourn meeting  
Harry Hestand made a motion to adjourn the meeting at 8:01 PM.  
Natasha Jeffries seconded the motion.  
The board **VOTED** unanimously to approve the motion.



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There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,  
Kaitlyn Kosiorowski