



**Riverhead Charter School**  
3685 Middle Country Road  
Calverton, NY 11933  
Phone (631) 369-5800  
Elementary Fax (631) 369-6687  
Middle School Fax (631) 727-7193  
Administration Office Fax (631) 727-7193  
[www.riverheadcharterschool.org](http://www.riverheadcharterschool.org)

**Board of Trustees**

Aimee LoMonaco, Board President  
David Edwards, Vice President  
Harry Histan, Treasurer  
Susan Heintz, Secretary  
Zenobia Hartfield, Trustee  
Natasha Jeffries, Trustee

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**Superintendent**  
Raymond Ankrum

**Principal K-5**  
Laura Arcuri

**Principal 6-8**  
Patrick McKinney

**Director of Finance**  
Nicola Graham

**Board of Trustees Meeting Minutes**

**Date and Time**

Thursday November 21, 2019 at 6:30pm

**RCS Mission Statement**

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

**Trustees Present:**

David Edwards (remote), Harry Histan, Aimee LoMonaco, Zenobia Hartfield (remote) Susan Heintz, Natasha Jeffries

**Trustees Absent:**

**Guests Present**

Raymond Ankrum, Laura Arcuri, Kaitlyn Kosiorowski, Nicola Graham, Patrick McKinney

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday November 21, 2019 at 6:35 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

**C. Approve Minutes**

**Harry Histan** made a motion to approve minutes from the Board Meeting on October 29, 2019.

**Zenobia Hartfield** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment**

**II. Academic Excellence**

**A. Superintendents Report**

- School year off to a good start
- Engaging students, families and parents
- Diving deeper into student data. Learning the students more than before
- RCS hosted Polish Heritage Night big success
- RCS hosted Hispanic Heritage Night big success
- The Cross Country team finished their season. RCS won the sportsmanship award
- RCS to begin Stop Drop (mock state testing)
- Potential upcoming school visits
  - Baltimore Collegiate
  - High Tech High
- RCS is growing and with that comes troubles with busing
  - Mr. McKinney met with Riverhead to propose new bus routes
  - Informed Riverhead of the coming High School and the need for more busing
  - Potential to separate elementary, middle school and high school students



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- The deputy superintendent agreed to speak with the Riverhead BOE for the next steps
- 9<sup>th</sup> grade portables can fit in the space in the back of the elementary building
- Mr. McKinney working on a presentation for middle school parents to retain our current 8<sup>th</sup> grade students for 9<sup>th</sup> grade

Mr. McKinney presented academic information on Middle School

- Middle school is using i-ready
- Conferences with parents are taking place for students scoring on the lower end
- Students are picking up from where they left off last year
- Growth in students is seen

Mrs. Arcuri presented academic information on Elementary

- Ms. DeRosa is diving deeper into the ELA curriculum
- 5<sup>th</sup> grade shined on the quarterly mock state testing
- Ms. DeRosa is using the data to write the curriculum to base to the students
- Ms. DeRosa is going into classrooms as well as pulling small groups
- NWEA round 2 starting in a few weeks. More information to follow

Academic Dashboard presented

- 199 students are ELL making up 33% of the student population
- Jump from 25% to 33% in two years
- Decrease in suspensions
- Decrease in absenteeism

**Harry Histand** made a motion to approve upon the recommendation of the Superintendent of schools, the board approves to amend the charter and submit an enrollment increase of an additional 250 students over the next two years.

**Natasha Jeffries** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Development**

**V. Facility**

**IV. Finance**

**Director of Finance Report**

- Cash accounts healthy
- Over September Budget by less than 1%
- Additional monies spent
  - Amazon for books
  - Staff Appreciation
  - Kaitlyn Kosiorowski professional development conference
  - Filed 990 tax return on time
  - Served 20 days of breakfast and 19 days of lunch
  - End of year financial audit by Cerini and Associates was filed
  - Annual Charter Survey submitted
  - RCS continues to remain sound from a financial standpoint
  - Federal subsidy received early



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- Bond payment made on time

**VII. Governance**

**V. Other Business**

**A. Butterfly Effect Project**

**Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, the board approves the requested Stipend by the Butterfly Effect Project in the amount of \$2,500 for the 2019-2020 school year.

**Natasha Jeffries** seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn meeting**

**Harry Histan** made a motion to adjourn the meeting at 8:04 PM.

**Natasha Jeffries** seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,  
Kaitlyn Kosiorowski