



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday September 26, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Hestand, Natasha Jeffries, Aimee LoMonaco, Zenobia Hartfield (remote)

Trustees Absent: Susan Heintz

Guests Present

Raymond Ankrum, Laura Arcuri, Patrick McKinney, Kaitlyn Kosiorowski, Nicola Graham
Jadan Flores, Steve Deleo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday September 26, 2019 at 6:43 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Hestand made a motion to approve minutes from the Board Meeting on August 20, 2019. Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

-Mr. Ankrum requested a board retreat with the senior leadership team. (Corporate Space)

-Work session is needed to develop a board vision and goals for the High School

-RCS received a great letter from the State Ed Department

-RHCS pulled out of negotiations for Mercy McGann High School

-A walk thru with an architect and contractor was done

-All Windows Replaced

-Boiler

-No HVAC system

-Electric updated

-RCS to send a letter of intent requesting 90 days to do due-diligence. Mercy would agree to not entertain other buyers during this 90 day period

-Bridgeman National Bank for a new bond. Believe RCS is in a secure financial state

-Need to create a well-defined 5 year projected budget plan

-Team to submit for expansion of the charter to the state

-School visits. Need a definite space for 9th grade next year



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- Begin monitoring RCS graduates as they continue through high school
- Hire a High School principal once a location is secure
- Maker Space is a viable option

David Edwards made a motion to approve upon the recommendation of the Superintendent of schools, the board approves for Lamb and Barnowsky to send a letter of intent for 90 days on behalf of the Riverhead Charter School to the Diocese for the Mercy McGann property. The diocese will agree to not entertain any offers on the property until the end of the 90 days.

Harry Histand seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. CEO Support and Evaluation

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Ms. Graham informed the board that all cash accounts are healthy
- List of Checks written were presented
 - #8682 Eclipse Maintenance Annual Cost
- 1/6 Tuition billings were sent to 18 districts
- ERate- \$21,870 received for monies spent last year
- Extensis medical was renewed at a 9.5% increase lowered from initial 15.1% increase
- Looking into other PEO companies but extensis is cheaper
- Cannot just separate medical insurance from extensis would need to separate everything

VII. Governance

V. Other Business

A. Capital One gave a presentation regarding opportunities they can off to RCS

Capital one offers different programs in which RCS can partner with

- Fundraising
- Grants
- Junior Achievement
- Planting Flowers in the community
- Painting
- Soup Kitchen

This is a volunteer outreach program

- Capital One is offering a 2% for 1 year checking account
- 100% Liquid (no pull out penalties)
- Rate locked in for 1 year
- No fees
- Commercial Cards- School expenses on the card receive 1.5% cash back

David Edwards made a motion to approve upon the recommendation of the Superintendent of schools, the board approves to move \$59,000 from the Bridgehampton National Bank operating account to a Capital One checking account.

Harry Histand seconded the motion.

The board **VOTED** unanimously to approve the motion.



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Harry Hestand made a motion to approve upon the recommendation of the Superintendent of schools, the board approves to authorize Raymond Ankrum, Nicola Graham, Harry Hestand and Susan Heintz as signers on the Capital One checking account.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

B- School Safety Plan

-Mrs. Arcuri presented the updated school safety plan

David Edwards made a motion to adopt upon the recommendation of the Superintendent of schools, the School Safety Plan as submitted

Harry Hestand seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Executive Session

Harry Hestand made a motion to enter executive session at 8:25pm

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

Harry Hestand made a motion to exit executive session at 8:30pm

David Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn meeting

David Edwards made a motion to adjourn the meeting at 8:31 PM.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski