



RIVERHEAD

Charter School

RIVERHEAD CHARTER SCHOOL, INC.

*FINANCIAL STATEMENTS AND
INDEPENDENT AUDITORS' REPORT*

FOR THE YEARS ENDED JUNE 30, 2019 AND 2018



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RIVERHEAD CHARTER SCHOOL, INC.

**FINANCIAL STATEMENTS AND
INDEPENDENT AUDITORS' REPORT
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018
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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Riverhead Charter School, Inc.
3685 Middle Country Road
Calverton, New York

Report on the Financial Statements

We have audited the accompanying financial statements of Riverhead Charter School, Inc. (a not-for-profit corporation, "the School"), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 2, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

Cerini & Associates LLP

Bohemia, New York
October 7, 2019

RIVERHEAD CHARTER SCHOOL, INC.

STATEMENTS OF FINANCIAL POSITION
JUNE 30,

	2019	2018
ASSETS (Note 7)		
Current Assets:		
Cash and cash equivalents (Note 3).....	8,645,138	\$ 8,347,071
Investments (Note 2).....	60,179	59,966
Accounts receivable (Note 5).....	1,854,709	154,472
Grants receivable (Note 5).....	130,491	177,638
Prepaid expenses.....	2,930	21,093
	TOTAL CURRENT ASSETS	8,760,240
Property and equipment, net (Notes 4 and 7)	17,409,670	17,920,859
Restricted cash (Notes 3, 6 and 7).....	3,391,272	3,319,847
	TOTAL ASSETS	\$ 30,000,946
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Current portion of bonds payable, net of unamortized bond issuance costs (Note 7).....	293,857	\$ 283,857
Current portion of capital lease payable.....	13,440	13,440
Interest payable (Note 7).....	585,883	593,916
Accounts payable and accrued expenses	1,120,287	998,732
	TOTAL CURRENT LIABILITIES	1,889,945
Bonds payable, net of current portion and unamortized bond issuance costs (Note 7).....	19,234,225	19,523,300
Capital lease payable, net of current portion.....	4,480	17,920
	TOTAL LIABILITIES	21,431,165
Commitments and contingencies (Notes 3, 6, 7, 8, 9, and 10)		
Net Assets:		
Without donor restrictions.....	10,218,977	8,555,639
With donor restrictions (Note 8).....	23,240	14,142
	TOTAL NET ASSETS	8,569,781
	TOTAL LIABILITIES AND NET ASSETS	\$ 30,000,946

The accompanying notes are an integral part of these financial statements.

RIVERHEAD CHARTER SCHOOL, INC.

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT (Note 3):			
Tuition and program service income.....	10,073,580	9,098	10,082,678
Government grants (Note 6).....	385,655	-	385,655
Investment income (Note 2).....	23,461	-	23,461
Other income.....	86,057	-	86,057
Net assets released from restriction (Note 8).....	-	-	-
	10,568,753	9,098	10,577,851
TOTAL SUPPORT AND REVENUE			
EXPENSES:			
Program services.....	8,205,900	-	8,205,900
Management and general.....	699,515	-	699,515
	8,905,415	-	8,905,415
TOTAL EXPENSES			
	1,663,338	9,098	1,672,436
CHANGE IN NET ASSETS			
Net assets, beginning of year.....	8,555,639	14,142	8,569,781
Net assets, end of year.....	10,218,977	23,240	10,242,217

The accompanying notes are an integral part of these financial statements.

RIVERHEAD CHARTER SCHOOL, INC.

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018**

	<u>Without Donor Restricted</u>	<u>With Donor Restricted</u>	<u>Total</u>
REVENUE AND SUPPORT (Note 3):			
Tuition & Program Services	8,487,925	14,142	8,502,067
Government grants	380,653	-	380,653
Investment income (Note 2).....	20,558	-	20,558
Other income.....	19,609	-	19,609
Net assets released from restriction (Note 8).....	-	-	-
	<u>8,908,745</u>	<u>14,142</u>	<u>8,922,887</u>
TOTAL SUPPORT AND REVENUE			
EXPENSES:			
Program services.....	6,976,933	-	6,976,933
Management and general.....	768,415	-	768,415
	<u>7,745,348</u>	<u>-</u>	<u>7,745,348</u>
TOTAL EXPENSES			
	<u>1,163,397</u>	<u>14,142</u>	<u>1,177,539</u>
CHANGE IN NET ASSETS			
Net assets, beginning of year.....	<u>7,392,242</u>	<u>-</u>	<u>7,392,242</u>
Net assets, end of year.....	<u><u>8,555,639</u></u>	<u><u>14,142</u></u>	<u><u>8,569,781</u></u>

RIVERHEAD CHARTER SCHOOL, INC.

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019**

	Program Services			Total	Management and General	Total
	No. of Positions	Regular Education	Special Education			
Personnel services costs (Note 3)						
Administrative staff personnel.....	16	\$ 589,957	\$ 18,459	608,416	370,854	\$ 979,270
Instructional personnel.....	57	3,105,295	97,160	3,202,455	-	3,202,455
Non-instructional personnel.....	3	69,007	2,159	71,166	6,926	78,092
Total salaries and staff.....	76	3,764,259	117,778	3,882,037	377,780	4,259,817
Fringe benefits and payroll taxes (Note 9).....		1,086,270	33,988	1,120,258	109,017	1,229,275
Advertising.....		688	22	710	69	779
Occupancy.....		118,243	3,700	121,943	8,576	130,519
Contracted services.....		192,706	6,029	198,735	19,339	218,074
Travel and transportation.....		19,514	611	20,125	1,958	22,083
Supplies.....		204,414	6,396	210,810	20,515	231,325
Core curriculum.....		17,990	563	18,553	-	18,553
Telephone and communications.....		23,530	736	24,266	1,707	25,973
Repairs and maintenance.....		265,707	8,314	274,021	19,271	293,292
Equipment.....		13,965	437	14,402	1,013	15,415
Student meals.....		430,732	13,477	444,209	-	444,209
Depreciation and amortization.....		562,055	17,586	579,641	40,764	620,405
Interest expense, net of subsidized interest (Note 7).....		1,099,938	34,415	1,134,353	79,775	1,214,128
Conferences.....		31,190	976	32,166	3,129	35,295
Recruitment.....		1,354	42	1,396	136	1,532
Insurance.....		85,742	2,683	88,425	6,219	94,644
Bad debt expense.....		-	-	-	6,370	6,370
Miscellaneous.....		38,641	1,209	39,850	3,877	43,727
		<u>\$ 7,956,938</u>	<u>\$ 248,962</u>	<u>8,205,900</u>	<u>699,515</u>	<u>\$ 8,905,415</u>

The accompanying notes are an integral part of these financial statements.

RIVERHEAD CHARTER SCHOOL, INC.

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2018**

	Program Services			Management and General	Total	
	No. of Positions	Regular Education	Special Education			Total
Personnel services costs (Note 3)						
Administrative staff personnel.....	16	\$ 253,290	\$ 8,195	261,485	\$ 391,390	\$ 652,875
Instructional personnel.....	57	2,846,511	92,095	2,938,606	-	2,938,606
Non-instructional personnel.....	3	66,405	2,149	68,554	8,384	76,938
Total salaries and staff.....	76	3,166,206	102,439	3,268,645	399,774	3,668,419
Fringe benefits and payroll taxes (Note 9).....		929,095	30,060	959,155	117,310	1,076,465
Advertising.....		634	20	654	80	734
Occupancy.....		112,043	3,625	115,668	8,134	123,802
Contracted services.....		193,593	6,263	199,856	24,444	224,300
Travel and transportation.....		12,890	417	13,307	1,628	14,935
Supplies.....		104,965	3,396	108,361	13,253	121,614
Core curriculum.....		40,301	1,304	41,605	-	41,605
Telephone and communications.....		12,904	417	13,321	937	14,258
Repairs and maintenance.....		187,806	6,076	193,882	13,635	207,517
Equipment.....		7,983	258	8,241	580	8,821
Student meals.....		259,109	8,383	267,492	-	267,492
Depreciation and amortization.....		508,945	16,466	525,411	36,950	562,361
Interest expense, net of subsidized interest (Note 7).....		1,101,381	35,634	1,137,015	79,962	1,216,977
Conferences.....		32,532	1,053	33,585	4,107	37,692
Recruitment.....		832	27	859	105	964
Insurance.....		49,661	1,607	51,268	3,605	54,873
Bad Debt Expense.....		-	-	-	59,189	59,189
Miscellaneous.....		37,398	1,210	38,608	4,722	43,330
		<u>\$ 6,758,278</u>	<u>\$ 218,655</u>	<u>6,976,933</u>	<u>\$ 768,415</u>	<u>\$ 7,745,348</u>

The accompanying notes are an integral part of these financial statements.

RIVERHEAD CHARTER SCHOOL, INC.

**STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30,**

	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets.....	\$ 1,672,436	\$ 1,177,539
<u>Adjustments to reconcile change in net assets to net cash</u>		
<u>provided by operating activities:</u>		
Depreciation and amortization.....	620,405	562,361
Amortization of bond issuance costs.....	15,925	15,925
Bad debt.....	6,370	59,189
<u>Changes in operating assets and liabilities:</u>		
Accounts receivable.....	(1,706,607)	30,508
Grants receivable.....	47,147	(88,836)
Prepaid expenses.....	18,163	(8,497)
Interest payable.....	(8,033)	(7,616)
Accounts payable and accrued expenses.....	121,555	241,802
NET CASH PROVIDED BY OPERATING ACTIVITIES	787,361	1,982,375
CASH FLOWS USED IN INVESTING ACTIVITIES:		
Purchase of fixed assets.....	(109,216)	(1,886,319)
Purchase of investments.....	(213)	(109)
CASH USED IN INVESTING ACTIVITIES	(109,429)	(1,886,428)
CASH FLOWS USED IN FINANCING ACTIVITIES:		
Repayment of capital lease payable.....	(13,440)	(13,440)
Repayment of bonds payable.....	(295,000)	(285,000)
CASH USED IN FINANCING ACTIVITIES	(308,440)	(298,440)
NET CHANGE IN CASH	369,492	(202,493)
Cash, cash equivalents, and restricted cash, beginning of year.....	11,666,918	11,869,411
Cash, cash equivalents, and restricted cash, end of year.....	<u>\$ 12,036,410</u>	<u>\$ 11,666,918</u>
SUPPLEMENTAL CASH FLOW INFORMATION:		
Cash paid for interest	<u>\$ 1,415,756</u>	<u>\$ 1,434,585</u>
PRESENTATION OF CASH ON THE STATEMENTS OF FINANCIAL POSITION:		
Cash and cash equivalents.....	\$ 8,645,138	\$ 8,974,966
Restricted cash	<u>3,391,272</u>	<u>2,691,952</u>
Cash and cash equivalents, end of year	<u>\$ 12,036,410</u>	<u>\$ 11,666,918</u>

The accompanying notes are an integral part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Riverhead Charter School, Inc. (hereinafter “the School”) is presented to assist in understanding the School’s financial statements. These financial statements and notes are representations of the School’s management, which is responsible for the integrity and objectivity of the financial statements. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of the financial statements.

Organization: The School is a not-for-profit organization that was incorporated under Article 56 of the Education Law on February 1, 2001 pursuant to a five-year provisional charter granted by the Education Department of the State of New York (“NYSED”). The School’s main objective is to offer students a true choice in public education, which promotes love of learning and local exploration. The School’s goal is to provide a rigorous community of learning, which is inviting and stimulating to staff and parents, as well as students. The School intends to reverse the current spiral of student failure and meet or exceed State and federal standards, to nurture the individual gifts of every student, and to prepare them for a rewarding community life. Through fiscal 2013, the School was approved to provide education to children in kindergarten through sixth grade. Effective September 2013, the School received approval to expand its program to seventh grade, and effective September 2014, to eighth grade. On March 2, 2017, the School received approval to expand its maximum enrollment to 787 students and has renovated its old school and administrative buildings to accommodate the extra classes. The School’s charter has been renewed by the Education Department of the State of New York through June 30, 2022. In addition, in March 2018 the Board of Regents approved a request to add a high school which is estimated to be in operations for fiscal year 2021.

Income Tax Status: The School is exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code and is publicly supported, as described in section 509(a). The School is also exempt from certain State and local taxes. The School evaluated for uncertain tax positions and has determined that there were no uncertain tax positions for 2019 and 2018. The School files a Form 990 and is exempt from filing a New York state return. The 990 is subject to review and examination by federal taxing authorities.

Recent Accounting Pronouncement: During the year ended June 30, 2019, the School adopted ASU 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The School has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods presented.

Basis of Accounting: The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Revenue is recorded as earned and expenses are recorded when incurred.

Revenue Recognition: The School recognizes revenue on government and private grants when reimbursable expenditures under qualified programs are expended. Grants are typically fully expended within a one-year cycle. Tuition income is earned as education is provided to students enrolled at the School.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Deferred Revenue: The School recognizes, as deferred revenue, any amounts received in advance for the following year's tuition. Revenue is recognized at the time services are provided.

Cash Equivalents: For the purposes of the financial statements, cash equivalents represent money market funds with financial institutions.

Advertising: The School uses advertising to promote its program and fundraising events among the public it serves. The production costs of advertising are expensed as incurred.

Use of Estimates: The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Basis of Presentation: Financial statement presentation follows the recommendations of the Financial Accounting Standards Board, specifically for not-for-profit organizations. The School is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions - Net assets that are not subject to donor-imposed stipulations.

Net assets with donor restrictions - Net assets subject to donor-imposed stipulations or other stipulations that may or will be met, either by action of the School and/or the passage of time. When a restriction expires, these net assets are reclassified annually to net assets without donor restrictions and reported in the statement of activities as net assets release from restrictions. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. The School had no permanently restricted net assets at June 30, 2019 and 2018.

Donated Services: The School benefits from volunteer services in program and administrative duties from Board members and other volunteers. Even though these donated services are valuable to the School, and help to advance its mission, no amounts have been reflected in the financial statements for these contributed services inasmuch as such services do not meet the criteria for recognition in the financial statements under accounting principles generally accepted in the United States of America, nor do they create or enhance non-financial assets.

Contributions: Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Expense Allocation: Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are allocated to programs and supporting services based upon management estimates. The most significant expense allocations used in the preparation of these financial statements is as follows:

Salaries	Level of effort
Payroll taxes and fringes	Based upon salaries
Occupancy related costs/Interest.....	Square footage used

Leased Employees: The School has a contract with Extensis Group, LLC. (“Extensis”), a professional employer organization for leased employees. Extensis provides comprehensive human resource services to the School and is responsible for personnel, administrative, and benefits management functions, as well as payroll processing. Since Extensis is the employer of record for all employees assigned to the School, they are included in the Extensis quarterly Internal Revenue Service (“IRS”) Form 941, New York State Form NYS-45, and statutory New York State disability and workers compensation filings.

Property and Equipment: Property and equipment are stated at original cost. Those assets acquired by gift are carried at fair market value established at the date of acquisition.

Maintenance and repairs are charged to expense and betterments are capitalized. Depreciation expense is computed using the straight-line method over each asset’s estimated useful life as follows:

Building.....	25 - 39 years
Building improvements	10 - 25 years
Equipment	3.5 - 5 years

Bond Issuance Costs: Bond issuance costs, net of accumulated amortization, are reported as a direct deduction from the face amount of the bond. Bond issuance costs are amortized on the straight-line basis over the term of the bond and are included in interest expense in the statements of functional expenses.

Subsequent Events: The School has evaluated events and transactions that occurred between July 1, 2019 and October 2, 2019, which is the date the financial statements were available to be issued, for possible disclosure and recognition in the financial statements.

Reclassifications: Certain amounts in the prior year financial statements have been reclassified to conform to the current year presentation.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 2 - INVESTMENTS

Investments are presented in the statements of financial position at fair value. A fair value hierarchy has been established based upon the observable inputs to the evaluation of an asset or liability as of the measurement date. The three-level valuation techniques are based upon observable and unobservable inputs. Observable inputs reflect market data obtained from independent sources, while unobservable inputs reflect market assumptions. These two types of inputs create the following fair-value levels (Level 1, 2, and 3):

- Level 1 instruments are valued using observable inputs that reflect quoted prices for identical assets or liabilities in active markets that the School has the ability to access at the measurement date. Level 1 assets include highly-liquid U.S. Treasury securities and exchange-traded equity securities.
- Level 2 instruments are valued using observable inputs, other than quoted prices included in Level 1, for the asset or liability or prices for similar assets and liabilities. Most debt securities and some preferred stocks are model-priced by vendors using observable inputs and are classified within Level 2. Also included in the Level 2 category are derivative instruments that are priced using models with observable market inputs, including interest rates, foreign currency, and certain credit swap contracts.
- Level 3 instruments are valued using valuations that are derived from techniques in which one or more of the significant inputs, are unobservable (including assumptions about risk). Level 3 securities include less liquid securities such as highly structured and/or lower quality, asset-backed securities (“ABS”) and commercial mortgage-backed securities (“CMBS”), including ABS backed by sub-prime loans, and private placement debt and equity securities. Because Level 3 fair values, by their nature, contain unobservable market inputs, as there is no observable market for these assets and liabilities, considerable judgment is used to determine the Level 3 fair values. Level 3 fair values represent the School’s best estimate of an amount that could be realized in a current market exchange absent actual market exchanges.

All of the investments held by the School are in certificates of deposit which are considered Level 2 investments because they are valued based on quoted prices for similar instruments in active markets.

NOTE 3 - CONCENTRATIONS AND COMMITMENTS

From time to time, the School has cash on deposit with a financial institution in excess of Federal Deposit Insurance Corporation-insured limits. This includes both operating cash and restricted cash.

Restricted cash consisted of the following as of June 30,:

	2019	2018
Debt service reserve fund (Note 7)	\$ 2,017,643	\$ 2,011,685
Excess bond funds (Note 7).....	1,198,013	1,132,584
Charter dissolution account (Note 6).....	75,616	75,578
Repair and Replacement fund (Note 7).....	100,000	100,000
Total Restricted cash	\$ 3,391,272	\$ 3,319,847

RIVERHEAD CHARTER SCHOOL, INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 3 - CONCENTRATIONS AND COMMITMENTS (continued)

During fiscal 2019, approximately 90% of the School's total support and revenue was comprised of tuition income from several Eastern Suffolk County school districts, the largest of which were: Riverhead Central School District (64%), William Floyd School District (13%), Longwood Central School District (15%), South Country Central School District (4%), and other school districts (4%). The remaining 10% was primarily comprised of revenue related to the School's Student Meal Program (5%), grants from the Education Department of the State of New York (4%), and other income (1%).

During fiscal 2018, approximately 92% of the School's total support and revenue was comprised of tuition income from several Eastern Suffolk County school districts, the largest of which were: Riverhead Central School District (62%), William Floyd School District (14%), Longwood Central School District (14%), South Country Central School District (5%), and other school districts (5%). The remaining 8% was primarily comprised of revenue related to the School's Student Meal Program (3%), grants from the Education Department of the State of New York (4%), and other income (1%).

The School has entered into a collective bargaining agreement with its teachers and teacher assistants through the Teachers' Association. The current agreement expires on June 30, 2021 and provides for raises of 2% and 3% for the years ended June 30, 2020 and 2021, respectively.

NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	<u>2019</u>	<u>2018</u>
Land.....	\$ 794,457	\$ 794,457
Building	19,302,821	17,432,111
Building improvements.....	1,160,012	1,160,012
Equipment.....	546,952	478,095
Total cost.....	<u>21,804,242</u>	<u>19,864,675</u>
Less accumulated depreciation and amortization.....	(4,394,572)	(3,774,170)
Net property and equipment.....	<u>17,409,670</u>	<u>16,090,505</u>
Construction in progress.....	-	1,830,354
Total.....	<u>\$ 17,409,670</u>	<u>\$ 17,920,859</u>

During fiscal year 2019, the School completed construction and opened its middle school and administration buildings. As of June 30, 2019, these building have been put into service and \$4,872 of depreciation expense has been recorded.

RIVERHEAD CHARTER SCHOOL, INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 5 - ACCOUNTS AND GRANTS RECEIVABLE

Accounts receivable consisted of the following as of June 30,:

	<u>2019</u>	<u>2018</u>
Tuition receivable from school districts	\$ 1,661,558	\$ 40,414
NYSED	106,283	22,172
Subsidized interest receivable	85,561	91,886
Other.....	1,307	-
Total accounts receivable.....	<u>\$ 1,854,709</u>	<u>\$ 154,472</u>

Furthermore, grants receivable of \$130,491 and \$177,638 at June 30, 2019 and 2018, respectively, were due from various school districts for reimbursable expenses incurred before year-end.

The School uses the allowance method to determine uncollectible accounts and grants receivable. The allowance for doubtful accounts is based primarily on the School's collection efforts and management's analysis of specific outstanding balances. The School does not impose interest or finance charges on overdue receivable balances. Collectability is assessed on an individual account basis, and uncollectible accounts are written off against the allowance after approval by the School Board. As of June 30, 2019 and 2018, no allowance has been recorded.

NOTE 6 - GRANTOR RESTRICTIONS

Financial awards from governmental entities in the form of grants are subject to special audit. Such audits could result in claims against the School for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

NYSED requires all charter schools to maintain \$75,000 in a separate account to cover the cost of a potential closure should the School's charter not be renewed. This amount has to be maintained even when the Charter is renewed and has accordingly been included, along with accumulated interest, in restricted cash on the School's statements of financial position at June 30, 2019 and 2018.

NOTE 7 - BONDS PAYABLE

On August 22, 2013, the School issued education revenue bonds through the Riverhead IDA Economic Job Development Corporation in the amount of \$21,105,000 to fund the construction of a 50,000 square foot two-story building and related infrastructure to be used as a school building to replace modular buildings located on the School's six-acre campus.

The bonds are comprised of \$16,105,000 of Series A tax-exempt bonds ("Series A Bonds") with maturities ranging from August 1, 2015 through August 1, 2048, bearing interest between 3% and 7.04% and \$5,000,000 of Series B federally taxable qualified school construction bonds ("Series B Bonds") that bear interest at 7.65% and mature on August 1, 2034. Interest on the bonds are payable semi-annually on February 1st and August 1st of each year, commencing February 1, 2014. In addition, the School is required to meet certain financial and reporting covenants, which includes a deadline for filing the School's audited financial statements within 45 days of the end of its fiscal year. The School is currently

RIVERHEAD CHARTER SCHOOL, INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 7 - BONDS PAYABLE (continued)

in discussion with the bonding agent to modify this covenant to provide for more time to complete its audited financial statements.

Pursuant to the bond agreement, the proceeds of the loan were utilized as follows:

	Series A Tax-Exempt	Series B Taxable	Total
Financing building construction.....	\$ 9,200,000	\$ 4,900,000	\$ 14,100,000
Repayment of Edison Debt.....	3,195,164	-	3,195,164
Debt service reserve fund	1,502,925	500,000	2,002,925
Fund Capital interest through			
February 15, 2015.....	1,545,978	-	1,545,978
Original Issue Discount	182,411	-	182,411
Issuance costs	627,630	145,492	773,122
Total.....	<u>16,254,108</u>	<u>5,545,492</u>	<u>21,799,600</u>
Paid directly by the School.....	(149,108)	(545,492)	(694,600)
Funded through bond issuance.....	<u>\$ 16,105,000</u>	<u>\$ 5,000,000</u>	<u>\$ 21,105,000</u>

Any excess bond funds at the completion of the projects will be used for the early retirement of debt as determined by the Trustee. As of June 30, 2019 and 2018, there were \$506,183 and \$504,689 of excess bond funds available, respectively.

The bonds are secured by all of the assets of the School and provide for a lien on gross revenue, a mortgage on the property, and a guarantee by the School. The debt service reserve fund outlined above, must be maintained by the School with the Custodian until all obligations have been repaid. The Series B Bonds provide for direct interest subsidy payments from the US Treasury at the lesser of the tax credit rate at the time of issuance or the 7.65% issuance rate. The bond provides for interest only payments until 2016, at which time the principal will be repaid over the life of the bond based upon specific payment amounts as outlined in the bond agreement.

The bond retirements pursuant to the bond agreement are as follows for the years ending June 30:

2020.....	\$ 305,000
2021.....	315,000
2022.....	325,000
2023.....	335,000
2024.....	350,000
Thereafter	<u>18,345,000</u>
Total before debt issuance costs.....	\$ 19,975,000
Less: unamortized debt issuance costs.....	(446,918)
Total	<u>\$ 19,528,082</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 7 - BONDS PAYABLE (continued)

The School can redeem the Series A Bonds at any time subsequent to August 1, 2023 without penalty. The maturities of the outstanding debt at that time are \$1,630,000 at August 1, 2033, \$7,295,000 at August 1, 2043, and \$6,330,000 at August 1, 2048. Early redemption of the Series B Bonds can occur subsequent to August 1, 2018 at a premium commencing at 103.5% at August 1, 2018, decreasing to no premium at August 1, 2023. The School must maintain certain financial ratios pursuant to the bond agreement.

Interest expense incurred for the year ended June 30, 2019 and 2018 on the Series 2013 Bonds totaled \$1,423,648 and \$1,438,276, respectively. As of June 30, 2019, the School reported interest earned on unspent bond proceeds and Federal Subsidy interest income of \$1,495 and \$209,520, respectively. As of June 30, 2018, the School reported interest earned on unspent bond proceeds and Federal Subsidy interest income of \$1,049 and \$221,299, respectively. Federal Subsidy interest was offset against interest expense on the statements of functional expenses as of June 30, 2019 and 2018.

Additionally, the IDA requires the School to maintain a Repair and Replacement Fund of \$100,000 in a separate account for as long as the bonds are outstanding. The Repair and Replacement Fund will only be used to pay capital related expenses incurred for maintenance and betterment of the project. Withdrawals from the fund require approval of the Trustee and must meet certain criteria as outlined in the loan agreement. As of June 30, 2019, and 2018 no funds had been drawn against this fund.

NOTE 8 - WITH DONOR RESTRICTIONS

The School's net assets with donor restrictions as of June 30, 2019 and 2018 are to fund the School's National School Lunch Program in the amount of \$23,240 and \$14,142, respectively. The net assets with donor restriction as of June 30, 2017 were overstated by \$97,089. An adjustment was made to reclassify this amount from net asset with donor restrictions to net assets without donor restrictions.

NOTE 9 - RETIREMENT PLANS

The School participates in the New York State Teachers' Retirement System (TRS) and New York State and Local Employees' Retirement System (ERS) (the Systems), which are cost-sharing multiply employer public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, as well as vesting of retirement, death and disability benefits. TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. ERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law governs obligations of employers and employees to contribute and provide benefits to employees.

No employee contribution is required for those whose service began prior to July 1976. The Systems require employee contributions of 3% of salary for the first 10 years of service for those employees who joined the System from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3% (ERS) or 3.5% (TRS) of compensation throughout their active membership in the Systems. Participants whose service began on

RIVERHEAD CHARTER SCHOOL, INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2019 AND 2018**

NOTE 9 - RETIREMENT PLANS (continued)

or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

For ERS, the Comptroller annually certifies the rates used, expressed as a percentage of the wages of participants, to compute the contributions required to be made by the School to the pension accumulation fund. The contribution rates for ERS vary depending on the participant's tier. The ERS average

contribution rate was 14.9% and 15.3% as of June 30, 2019 and 2018, respectively. For the years ended June 30, 2019 and 2018, required contributions for ERS were \$52,951 and \$20,414, respectively. Pursuant to Article 11 of the Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 10.62% and 9.8% of the annual covered payroll as of June 30, 2019 and 2018, respectively. For the years ended June 30, 2019 and 2018, the required contributions for TRS totaled \$402,674 and \$280,679, respectively.

NOTE 10 - LITIGATION

From time to time the School is subject to certain claims or litigation in the normal course of its operations. The School is not aware of any claims as of June 30, 2019.

NOTE 11 - AVAILABILITY AND LIQUIDITY

The following represents the School's financial assets at:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Cash and cash equivalents	\$ 12,036,410	\$ 11,666,918
Investments	60,179	59,966
Accounts receivable	1,854,709	154,472
Grants receivable	130,491	177,638
	<u>14,081,789</u>	<u>12,058,994</u>
Less restricted cash	(3,391,272)	(3,319,847)
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 10,690,517</u>	<u>\$ 8,739,147</u>

The School's goal is generally to maintain financial assets to meet 90 days of operating expenses (approximately \$2,041,308 net of non-cash expenses).

OTHER FINANCIAL INFORMATION



**Report On Internal Control over Financial Reporting and On
Compliance and Other Matters Based On an Audit of
Financial Statements Performed In Accordance
With Government Auditing Standards**

Independent Auditor's Report

To the Board of Directors
Riverhead Charter School, Inc.
3685 Middle Country Road
Calverton, New York 11933

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Riverhead Charter School, Inc. (hereinafter "the School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 7, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Corin & Associates LLP

Bohemia, New York
October 7, 2019

*SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019*

Section I - Findings of Financial Statement Audit

There were no findings and questioned costs for the year ended June 30, 2019.

RIVERHEAD CHARTER SCHOOL, INC.

*SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019*

Section II - Prior Audit Findings of Financial Statement Audit

There were no findings and questioned costs for the year ended June 30, 2018.