



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Histan, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Dermoth Mattison

Principal 6-10
Dr. Patrick McKinney

Director of Finance and Operations
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board Meeting

Date and Time

Thursday, November 18, 2021 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present

Aimee LoMonaco, Harry Histan, David Edwards (Remote), Natasha Jeffries (Remote), Zenobia Hartfield (Remote), Maria Cintron (Remote).

Guest Present

Raymond Ankrum (Remote), Nicola Graham (Remote), Dr. Patrick McKinney, Nick Timpone.

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Edwards called a meeting of the board of trustees of Riverhead Charter School to order on November 18, 2021 at 6:39 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.



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C. Approve Minutes

Zenobia Hartfield made a motion to approve minutes of the September 30, 2021 Board Meeting.

David Edward seconded the motion.

The board **VOTED** unanimously to approve the Minutes motion of September 30, 2021.

D. Public Comment

II. Academic Excellence

A. Superintendent, Mr. Raymond Ankrum

- Informed that students from RCSD will be eligible for a College Scholarships.
- Update about the suggestions and decisions taken in The Fundraising Committee.
- Presented the Academic Performance and 2020-2021 Assessment Scores.
- Informed about the Vaccination Policy implemented for the NYC to District and Charter School. Based on the recommendations of the Superintendent, the RCS board will enact policy that requires all teachers and staff be vaccinated. Effective July 2022.

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Informed and discussed Financial & Operation Dashboard.
- All cash accounts are healthy.
- Enrollment reflected a student count of 755.
- Reported Cash Disbursements (October 2021)
- Presented Exhibit A Form of Certificate for Annual Filing of Certain Institution Operating Covenants.
- Presented Historical and Future Projected Enrollment by grade level.
- Reported Preliminary (Unaudited) 1st Qtr Balance Sheet and Profit Loss (July 2021 - September 30, 2021). The performance for 1st Quarter was total budgeted revenue 3,346,678. Total recognized revenue 3,405,141. Total budgeted expense 2,897,379. Actual expense 2,699,917. Overall, on target for revenues and spending budgeted expenses.

IV. Development Resolutions



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- Motion to accept the Superintendent job description.
David Edwards made the first motion.
Maria Cintron seconded.
The superintendent's job description was approved by the board who **VOTED** unanimously.
- Motion to adopt the Riverhead Charter School Safety Plan for 2021-2022 with the proposed revisions of adding the Covid 19 Safety Protocols. Impending Public Forum to make corrections as needed.
David Edwards made the motion.
Maria Cintron seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Facility

VI. Governance

VII. Other Business

VIII. Closing Items

A. Enter Executive Session
N/A

B. Exit Executive Session
N/A



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C. Adjourn Meeting

Harry Histan made a motion to adjourn the meeting at 8:04 PM.

Maria Cintron seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.



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