



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7191
Administration Bldg. Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Maria Cintron, Treasurer
Natasha Jeffries, Secretary
Zenobia Hartfield, Trustee
Harry Hestand, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Dermoth Mattison

Principal 6-10
Dr. Patrick McKinney

Director of Finance and Operations
Nicola Graham

Riverhead Charter School Board of Trustees

Minutes

Board Meeting

Date and Time

Thursday, February 17, 2022 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present

Aimee LoMonaco (Remote), Harry Hestand, David Edwards (Remote), Maria Cintron (Remote), Natasha Jeffries (Remote).

Guest Present

Raymond Ankrum (Remote), Nicola Graham, Dr. Patrick McKinney (Remote), Nick Timpone (Remote), Dermoth Mattison (Remote).

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of Trustees of Riverhead Charter School to order on February 17, 2022 at 6:35 p.m. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.



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C. Approve Minutes

Harry Histan made the motion.

Maria Cintron made the second motion.

The board **VOTED** unanimously to approve the Minutes motion of January 26, 2022.

D. Public Comment

II. Academic Excellence

A. Superintendent, Mr. Raymond Ankrum

● **Presented a January's report:**

- Regarding an easement to Edwards Ave, the Superintendent had a meeting with the private owners, who disagree in "creating additional traffic through the road". For that reason, it is necessary to think in a solution (next step).
- The proposed Edward's Avenue extension would have the roads nearest to the light between Edwards and Middle Country.
- The work will start approximately in Spring 2023.
- We have a good number of internal and external candidates for Elementary and Middle School Principal.
- We are pushing back teacher recruitment to May.
- Stop drop and test happens twice a year. Our February iteration of SDAT – gives us an accurate depiction of how our students will perform on NYS ELA/Math 3-8 assessments. We will share the preliminary data with the board in March Meeting.
- Considering we are high school now, there are other tests to consider, i.e., Regents tests in those core subjects. We will be providing data on Regent's score projections as well.
- The Teacher's Union doesn't endorse the Vaccination policy but will not obstruct the implementation.

III. Finance

A. Director of Finance and Operation Report, Ms. Nicola Graham

- Presented Financial & Operation Dashboards.
- Discussed about the 4th installation of District Tuition billing for January/February 2022.
- Sent W-2's out to staff via Extensis (Electronically or mailed).
- Paid semi-annual Bond payment due 2/1/2022.



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- Sent Form 8038-CP to recoup \$95,274 for Qualified School Construction Bond interest payment.
- All cash accounts are healthy.
- Enrollment update reflected a student count of 733.
- Discussed Cash Disbursements for January/February in detail.
- Presented 2nd Qtr Financial Statements:
 - Statement of Financial Position: Balance Sheet as of December 31, 2021. Preliminary (Unaudited).
 - Financial Performance: 2nd Quarter Profit and Loss. October 2021 through December 2021. Preliminary (unaudited).
 - Year to Date Financial Variance: The Approved Budget for fiscal 2021-2022 presented as of December 2021 reflected \$6.9 million in revenue and year to date recognized \$7.2 million. Total budgeted expenses as of December 2021 reflected \$6.6 million and year to date spending was \$6.1 million. Overall, on target for projections in revenues and expenses.

IV. Development

- Aimee LoMonaco announced the National Charter Schools Conference for this year will be held June 19-22 at the Walter E Washington Convention Center in Washington D.C.
- Maria Cintron and David Edwards will help Mrs. LoMonaco to connect and reach out to One Step at a Time Consulting to reinvigorate their sessions.

V. Facility

- **Update on the construction of the high school on Sound Avenue (Northville Schoolhouse).**
 - The Board President, the Superintendent and the Director of Finance and Operations had designed a work session to compile documentation requirements of the new building.
 - The new building will have innovate spaces, movable furniture and comfortable classrooms. The building will have RCS logo colors.
 - The Planning Board approved our site plan.
 - The Director of Finance and Operations is working with the architects on getting documents together on request for bids.
 - The Board of Trustees will work with all stakeholders on the school name.



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VI. Governance

VII. Other Business

VIII. Closing Items

A. Enter Executive Session

N/A

B. Exit Executive Session

N/A

C. Adjourn Meeting

Harry Histan made a motion to adjourn the meeting at February 17, 2022.

David Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,

Diana M. Salcedo Gomez.